

I'm not robot!

Activity	Frequency	Responsible Party	Start Date	End Date	Status
Review Progress	Weekly	Project Manager	2023-01-01	2023-01-31	On Track
Report Progress	Monthly	Project Manager	2023-01-01	2023-01-31	On Track
Review Progress	Weekly	Project Manager	2023-02-01	2023-02-28	On Track
Report Progress	Monthly	Project Manager	2023-02-01	2023-02-28	On Track
Review Progress	Weekly	Project Manager	2023-03-01	2023-03-31	On Track
Report Progress	Monthly	Project Manager	2023-03-01	2023-03-31	On Track

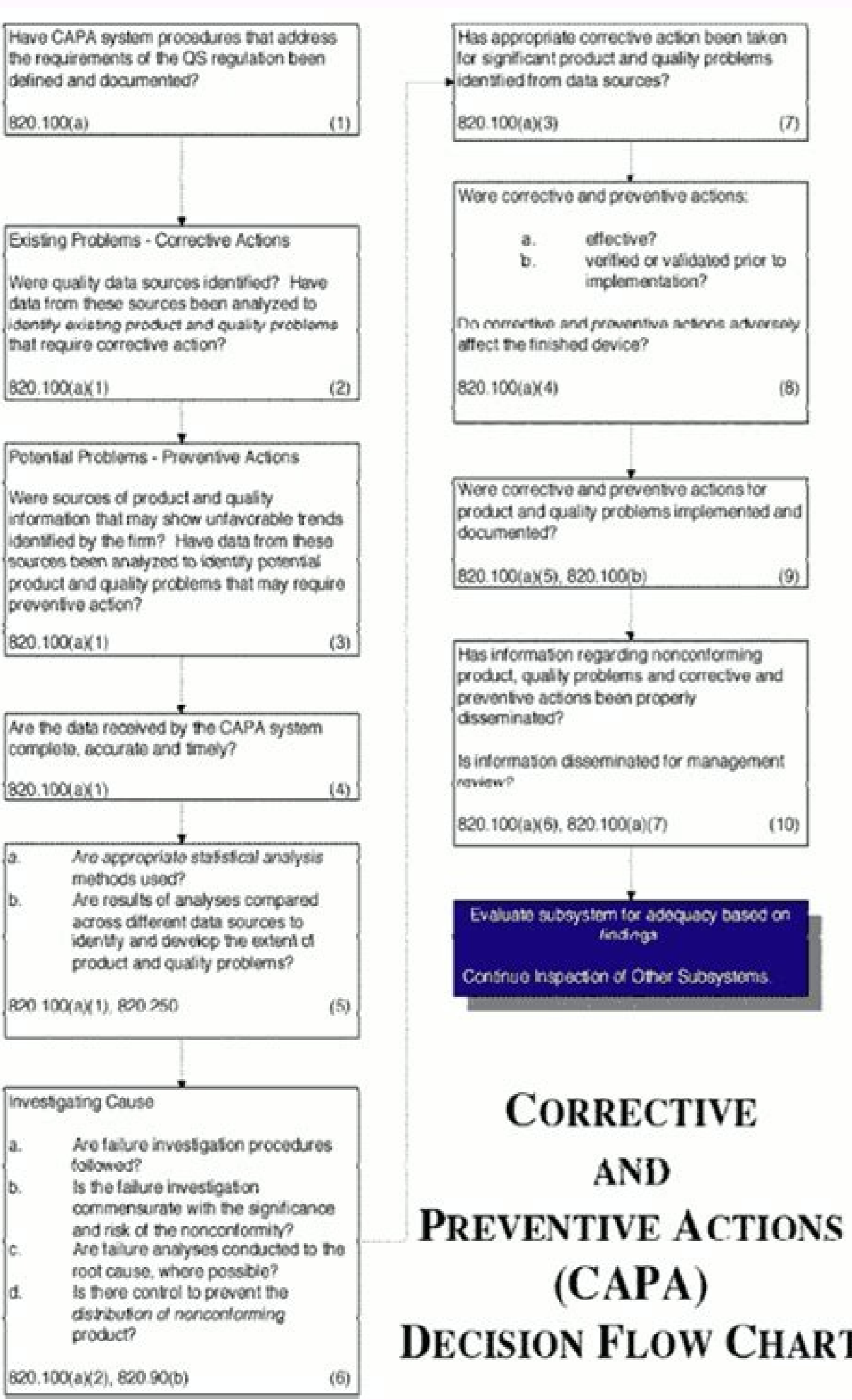
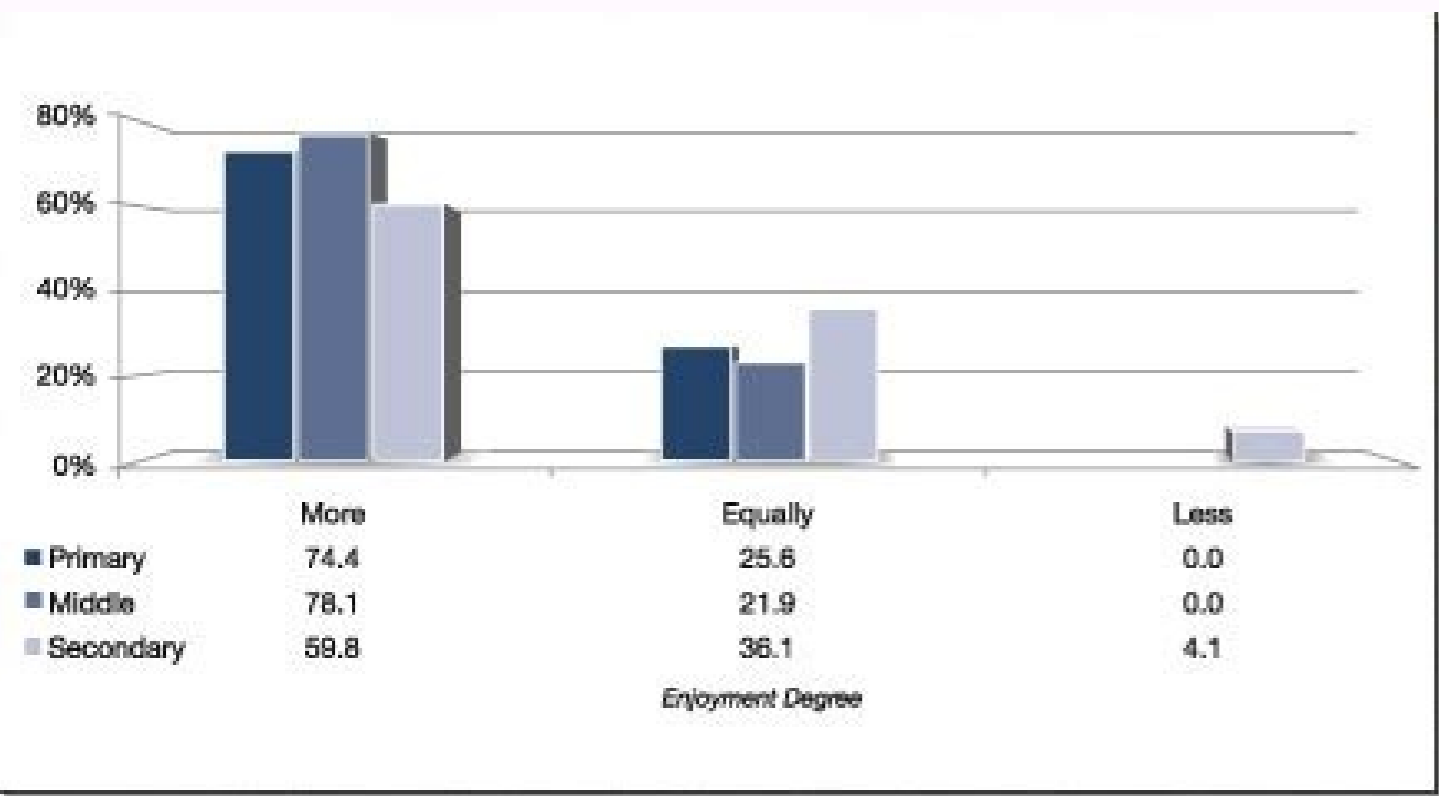
Sample Instructional Supervisory Plan

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Dissemination Planning

Audiences	Purpose	Content	Messaging (crafting take home message/ sound bite)	Channels-venues	Skills	Logistics
Study participants	At this time	Recruitment	Redefine "media moment"	Media, including ethnic-specific media	Language usage	Budget
General public	Tailored for each audience	Baseline data	Context of data within body of research results	Conferences, in-services, grand rounds, community meetings	Working with the media	Timeline
Clinicians		Positive and negative results	Working with community to refine message	Newsletters, monographs, self-reports	Working with community members	Messenger
Community agencies		Implications for personal health, service providers/ clinicians, public health, policymakers	Right findings to right audience	Policy briefs		
Policymakers		Recommendations (relevant action by patients, the agencies, and/or public health entities)	Statistics and stories, depending on audience	Etc (many, many more)		

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Plan for dissemination and donor reporting. Report dissemination plan.

Once the dissemination objective and the audience are identified, there are a variety of ways to share the developed content. Regular and ongoing contact with program partners and community members within the service area can support dissemination of messages. Common methods of dissemination include: Publishing program or policy briefs Publishing project findings in national journals and statewide publications Presenting at national conferences and meetings of professional associations Presenting program results to local community groups and other local stakeholders Creating and distributing program materials, such as flyers, guides, pamphlets and DVDs Creating toolkits of training materials and curricula for other communities Sharing information through social media or on an organization's website Summarizing findings in progress reports for funders Disseminating information on the local radio Publishing information in the local newspaper Issuing a press release Hosting health promotion events at health fairs and school functions Using the 2-1-1 system to publicize available services and resources Submitting information about a rural health project to be included in the Rural Health Information Hub's Rural Health Models and Innovations. Key audiences may include: State associations of county and city health officials State Offices of Rural Health (SORH) Hospital associations Public health associations Rural health associations Caregiver groups Universities and charitable foundations Federal agencies Community groups Faith-based organizations State and county extension offices Schools Local government Health care providers/centers For dissemination considerations for specific types of programs, see: The Rural Philanthropy Toolkit discusses dissemination strategies for rural programs partnering with philanthropies. Resources to Learn More How to Create an Effective Brochure Document This guide provides an overview of how to create a professional, eye-catching, and valuable brochure. Organization(s): University of Nebraska Date: 1/2011

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